

RENTAL APPLICATION FOR THE ROYALTON TOWN HALL

6052 Royalton Road; Braham, MN 55006-2734

320-396-2982

Date of the Event: _____ Type of Event: _____

Applicant Information

Name of Applicant: _____ Date of Application: _____

Address: _____ Daytime Phone: _____

_____ Evening Phone: _____

Rental Hours: Starting Time _____ Ending Time _____ (no later than _____)

Set-up and Clean-up Times: Applicant may request additional time to set-up for the event or to clean-up after the event.

Set-up Date & Times _____ Clean-up Date & Times _____

Alcohol: *Alcohol is not permitted on Royalton Township property*

IMPORTANT: Alcohol may not be sold or otherwise exchanged for compensation in any way in connection with the use of the Hall.

Insurance: Applicant may be required to provide proof of liability insurance before the event in an amount determined by the Town.

Residency: Is the applicant a resident of the Town? ____ Yes ____ No

Rental Fees & Damage Deposit: The rental fee must be paid at the time of submitting the application, in order to reserve the date. The damage deposit must be paid to the Town before the key is issued. The applicable fees are outlined in the Town Hall Rental Policy.

Applicant understands and agrees that if application is approved, applicant is fully responsible for the event and is subject to the terms and conditions of the Town Hall Rental Policy.

Applicant's Signature _____ Date _____

TOWN USE ONLY

Application approved? ____ Yes ____ No -- If "No", the reason(s) for the denial:

The approval is conditioned upon the following modifications, limitations, or additional requirements (if any):

Fees: Rental Fee: \$ _____ Damage Deposit: \$ _____

For the Town: _____
Printed Name Signature Date