

August 29, 2017 Board Minutes

Royalton Township Regular Board Meeting Minutes

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29 August 2017

Approved

7:41 p.m., 29 August 2017, Chair Marshall Pearson called the Royalton Township regular board meeting to order with Supervisor Wayne Olson, Supervisor Jeff Schlaeger, Treasurer Wendy Tchida, and Clerk Duane Swanson present. Also present was Deputy Clerk Roberta Folkestad and Road Maintenance Person Dan Saumer. The pledge of allegiance was not recited, having been said at the earlier reconvened annual meeting.

Supervisor Schlaeger moved, Supervisor Olson seconded, to add to the agenda Acorn Drive culvert, Raspberry South ditch cleanout, pallet extensions, Cabin Drive graveling, tree cutting, hall rental, and building update and to approve the agenda. The motion carried unanimously.

Supervisor Olson moved, Supervisor Schlaeger seconded, to approve the minutes of the regular board meeting of 25 July 2017. The motion carried unanimously.

Treasurer Tchida gave her report, noting that the township has a current balance of \$385,433.97 in the treasury. Supervisor Olson moved, Supervisor Schlaeger seconded, to approve the report as presented. The motion carried unanimously.

Supervisor Schlaeger moved, Chair Pearson seconded, to approve payment of checks #8446 - 8478 totaling \$55,064.03. The motion carried unanimously with Chair Pearson, Supervisor Olson and Supervisor Schlaeger voting "aye."

Public Forum was offered; no one spoke.

Planning Commission recommendations:

Supervisor Schlaeger reported that the planning commission had near final drafts on town line road agreements for presentation to the board and was working toward a narrowly constructed fencing ordinance. Work will continue on both.

Old Business:

The driveway culvert on Crestview Avenue has not yet been installed.

Road Maintenance Person Saumer shared his written report on costs for various grader and equipment blades, including quotes from two firms. Supervisor Olson moved, Supervisor Schlaeger seconded, to authorize purchase of four 14' grader blades with curved carbide insert with carbide impregnation at a cost of \$1,189.26 and two 8' carbide wing blades with flat carbide insert with carbide impregnation at a cost of \$525.20 from KRIS Engineering, Inc. The motion also included authorization to purchase necessary mounting bolts and include shipping costs for a maximum total cost of \$1,800.00. The motion carried unanimously with Chair Pearson, Supervisor Olson and Supervisor Schlaeger voting "aye."

By consensus, Supervisor Olson was authorized to proceed with a process to add a remote camera to the snow plow truck.

Chair Pearson updated the board on the shed construction project, noting that it was 98% complete with some grading still needing to be done. Northland Building is disputing the tax exempt status of building materials, and Chair Pearson will continue to negotiate that issue. Chair Pearson noted that the March annual meeting had endorsed the painting of a mural on the west side of the existing storage shed but that the board had not authorized the expenditure. Supervisor Olson moved, Supervisor Schlaeger seconded, to authorize payment of \$2,850 to Peggy Skalicky for the mural. The motion carried unanimously with Chair Pearson, Supervisor Olson and Supervisor Schlaeger voting "aye." Chair Pearson also asked for discussion about several landscaping issues around the building. Supervisor Olson moved, Chair Pearson seconded, to authorize True North Landscaping to lay two feet of rock around the building and to add river rock around the concrete slab at a cost of \$2,980. This expenditure will reduce maintenance costs and issues compared to grass. The motion carried unanimously with Chair Pearson, Supervisor Olson and Supervisor Schlaeger voting "aye."

Extensive discussion on the status of Cabin Drive resulted in a consensus that the remainder of the road that had not been graveled this year should be graveled. Supervisor Schlaeger moved,

Supervisor Olson seconded, to authorize Hass Construction to apply up to 30 loads of gravel per specifications and costs consistent with its existing gravel quote. The motion carried unanimously with Chair Pearson, Supervisor Olson and Supervisor Schlaeger voting "aye."

Supervisor Schlaeger updated the board on proposed tree cutting activities to occur later this fall. Bluebell, Hazelnut, and Royalton Road had been identified as needing tree cutting. Mystic Dove requires vertical cutting. Chair Pearson will contact Dan Erhart about removal of trees on his property between Bears Ear and Maple Shores.

Supervisor Olson reported on the need for ditch cleanout on the west side of Raspberry South. By consensus, the board authorized John DeGray to complete the cleanout.

Supervisor Olson will review the culvert situation on Acorn Drive and report back to the board.

Deputy Clerk Folkestad reported that individuals had rented the town hall and paid the fees but then cancelled their rental. She asked if their fees should be refunded. By consensus, the board endorsed return of the fees as long as other individuals had not been turned away in the meantime.

Road Maintenance Person Saumer reported that Anders McGriff will build two pallet extenders (six foot plus eight foot extensions) to enable easier movement of culverts. Supervisor Schlaeger moved, Supervisor Olson seconded, to approve this purchase. The motion carried unanimously with Chair Pearson, Supervisor Olson and Supervisor Schlaeger voting "aye." Bulk purchasing of culverts will be put on hold for the time being.

Deputy Clerk Folkestad reported from Zoning Administrator John Kemen that the excessive number of vehicles at 4843 Brunswick were now hidden by grass. Supervisor Olson moved, Chair Pearson seconded, to send a certified letter to the property owner noting that this was the third notice and that if this issue was not resolved by the September 26, 2017, meeting this issue would be turned over the town attorney for action. The motion carried unanimously.

Deputy Clerk Folkestad reported from Zoning Administrator John Kemen that all but two of the excessive number of vehicles at 2667 Greeley were licensed with collector plates and a screening fence was being built. Supervisor Olson moved, Supervisor Schlaeger seconded, to send the property owner a certified letter requiring proof of licensure and noting that a screening/fencing permit is required. The motion carried unanimously.

For insurance purposes, the board authorized a \$50,000 value on the new storage building. This value does not include contents.

New Business:

Supervisor Olson reported on the tree removal at the turnaround on Bears Ear. A \$3,500 quote was received from the tree removal firm that the Department of Natural Resources will use for removal on its adjacent property. Discussion centered around what would be done with the center of the turnaround if the trees were removed. Would it become an auxiliary parking space? Would the township need to landscape it? Road Maintenance Person Saumer reported that snow plowing is a problem with the trees on the DNR property, not with those on the inside of the turnaround. Supervisor Schlaeger moved, Chair Pearson seconded, to leave the trees as they are for the time being. The motion carried unanimously.

By consensus, the board authorized the office to work with the United States Department of Commerce/Bureau of the Census to verify addresses in preparation for the 2020 federal census as had been done with the 2000 and 2010 censuses. This action will help ensure that Royalton's population count is as accurate as possible.

FYI

The office will contact David Latourelle about returning his permission form for the turnaround.

By consensus, the board authorized Clerk Swanson and/or Deputy Clerk Folkestad to attend the Minnesota Association of Townships District 7 meeting at Cambridge on 30 August.

The board acknowledged MATIT dividends of \$2,110.00 on insurance premiums and an insurance claim of \$364.23 for the grader window reimbursement.

Century Link has filed a claim on the damaged culvert on Timber Drive, but no action has been taken.

Chair Pearson showed the permit that Pine County issues for permits in the Shoreland District and noted that a sticky note is attached to the permit stating that a township, city, state, or federal permit may be needed in addition to the county permit. He will continue working with Caleb Anderson on this issue.

The next town board meeting will be 7:30 p.m., Tuesday, 26 September 2017.

At 8:56 p.m., Supervisor Schlaeger moved, Chair Pearson seconded, to adjourn. The motion carried unanimously.

Respectfully submitted:

Duane P. Swanson, Clerk

Chair Marshall Pearson

Supervisor Wayne Olson

Supervisor Jeff Schlaeger