

Royalton Township Board Meeting

May 31, 2011

Approved

7:30 pm, May 31, 2011, Royalton Township Board Meeting was called to order by Chair, Leslie Orvis, with John Kemen, Wayne Olson, Wendy Tchida and Roberta Folkestad present. The meeting was opened with the pledge of allegiance.

Motion by Wayne Olson to add Lyle Sikkink, ditch clean out, garage door, roads; and to approve the agenda, second by John Kemen, motion carried.

Motion by Wayne Olson to approve the April 26, 2011, minutes as read, second by John Kemen, motion carried.

Motion by John Kemen to approve the Treasurer's report as read, second by Wayne Olson, motion carried.

After reading and discussing bills and claims number 9448 through 9460, motion by Wayne Olson to approve and pay bills, second by John Kemen, motion carried.

Old business:

Being the Township chairs were donated by the Rock Creek Lions, it was questioned if they would be loaned out. The Township Asset Policy enacted in April includes the chairs, so they will not be loaned out.

Culverts are needed on Raspberry, Bluebell, Hummingbird, Church and Bayberry Roads.

Copies of the size culverts needed on the roads were distributed to Bjorklund Construction and Grasston Excavating. They will give their quotes for installation later in the meeting.

After discussion, motion by John Kemen to have the Clerk write a letter hiring Anderson & Passe, from Cambridge, per the discussion at the April 26, 2011, Board Meeting presentation by Brent Roshell, to do Rural Sign Management on Royalton's Roads, second by Wayne Olson, motion carried.

John Kemen reported that Building Inspector, Marshall Lind, stated that the State of Minnesota Building Code, Royalton enacted, requires inspections of all home repairs and upgrades.

Motion by Leslie Orvis to appoint Wayne Olson as the Royalton Township Road Supervisor, or point of contact, second by John Kemen, motion carried.

John Kemen has received a quote of \$1500.00, from Hugo's Tree Care, Hugo, Minnesota, for one eight hour day of ditch clearance, with a three man crew, two boom trucks and a chipper. John Kemen, Alan Teich, and Terry Lind will check Township Roads and decide which roads will have brush cutting, tree trimming and tree cutting done this year.

Motion by John Kemen to send letters, from the township, to property owners along roads that will have this work done, requesting a signed form returned to the Township within twenty days, second by Wayne Olson, motion carried.

Leslie Orvis gave an update on 5300 Royalton River Road. It looks better there. He will check the property again in thirty days.

Quotes will be received tonight for digging out the pressure tank at the Town hall and putting a new one in the basement.

Wayne Olson contacted Kyle Hartnett, Minnesota Township Association Attorney, about un-hired helper, employee or hired help, and was told that an example of short time hire could be someone who receives a 1099 form. People earning over \$600.00 would get a 1099 form.

A five dollar check was received from Braham Schools. That pays for 2009/2010 and 2010/2011 school years snow plowing of the curve between Hazelnut Road and Bluebell Road, and through 2013/2014 school year.

A letter was sent to the City of Rock Creek about the tractor donated by the Rock Creek Lions. No reply had been received yet. Wayne Olson talked with Ronnie Berdan, from the Rock Creek Lion's, and they have no issues with Royalton purchasing the City of Rock Creeks share.

After discussion about installing the Royalton Township Code of Ordinances onto the Township Web site, the Clerk will try to install it.

Pay for the Deputy Clerk and Deputy Treasurer was tabled until the June Meeting.

The Road Equipment Operator has been asked to keep track of mileage and gallons used on the road grader/patrol. He will give the information to the Clerk who will keep the information on a spread sheet.

New business:

Lyle Sikkink requested that the Township clean out the ditch on 540th street near Elmcrest Avenue. Motion by John Kemen to send a letter to Nessel Township informing them that Royalton Township will be doing the work, and to request a response about cost sharing within fourteen days, second by Wayne Olson, motion carried.

Kevin Bennett would like to move a building onto his property and place it close to the property line. He has a signed letter from the next door property owners, giving him the clearance to put the building there. The Planning Commission motioned to approve the building permit. Leslie Orvis will look up a statute about this and inform the Board when he finds out the information needed. Mr. Bennett invited the Supervisors to visit his property, at their convenience, to inspect where the building will be placed.

John Kemen informed the Board that more insulation is needed above the ceiling in the maintenance building, before winter. They agreed it needed to be done.

After discussion by the Board, Alan Teich and Ray Purdy will purchase and install a new exterior door and frame in the maintenance building, using the current door knob and dead bolt.

The Township will hire John Kemen to adjust the timing on the big garage door on the maintenance building. If he can't repair it, he will call Hasser Garage Doors to repair it.

Royalton Township will provide six culverts with ends for: Raspberry Road 18"x 36'; Bluebell Road 24"x 30'; Hummingbird Road 24" x 40'; Church Road 18"x 34'; Church Road 18"x 40'; and Bayberry Road 24"x 40'.

Motion by John Kemen to hire Bjorklund Construction to install the six culverts at \$495.00 each, second by Wayne Olson, motion carried.

Motion by John Kemen to hire Grasston Excavating at \$500.00, to dig out the current pressure tank and install a new twenty gallon pressure tank in the town hall basement, second by Wayne Olson, motion carried.

Motion by Wayne Olson for Alan Teich to check prices and purchase a twenty gallon pressure tank, second John Kemen, motion carried.

Motion by Wayne Olson to have the Clerk order culverts and ends; and to have Alan Teich pick them up, second by John Kemen, motion carried.

One load of 4" rock will be delivered on Raspberry Road North.

East Central Regional Development Commission is requesting an online performance assessment from Royalton Township. Duane Swanson recommended the Planning Commission look at the site and make comments at the working meeting on June 14, 2011, if the site is still open for comments.

It has been suggested to do a two to five year road plan. The Planning Commission will start the process.

It was discussed that there should be charges for copies of current septic system designs given out. A signed request form, a waiting period of up to two weeks for results, and a charge of \$30.00, for this information, will be posted on the website and the town hall posting board. This request can be mailed or emailed to the Clerk.

Supervisor, Leslie Orvis received a couple of calls about the condition of Timber Drive. It is about the same condition as most of the roads in the area at this time of year.

After sharing of information received, and being no further Township business, motion by John Kemen to adjourn, second by Wayne Olson, motion carried. 9:07 pm, meeting adjourned.

Respectfully submitted:

Roberta Folkestad,

Royalton Township Clerk

Leslie Orvis, Chair

John Kemen, Supervisor

Wayne Olson, Supervisor