

## September 26, 2017 Board Minutes

Royalton Township Regular Board Meeting Minutes

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26 September 2017

Approved

7:32 p.m., 26 September 2017, Chair Pro Tempore Wayne Olson called the Royalton Township regular board meeting to order with Supervisor Jeff Schlaeger, Treasurer Wendy Tchida, and Clerk Duane Swanson present and Chair Marshall Pearson absent. Also present was Deputy Clerk Roberta Folkestad, Zoning Administrator John Kemen, and Road Superintendent Dan Saumer. The pledge of allegiance was recited.

Supervisor Schlaeger moved, Supervisor Olson seconded, to add to the agenda Raspberry South cleanout, a thank you to Chengwatana Township, and tree cutting, and to approve the agenda. The motion carried unanimously.

Supervisor Schlaeger moved, Supervisor Olson seconded, to approve the minutes of the regular board meeting of 29 August 2017. The motion carried unanimously.

The board noted the receipt of the unapproved minutes of the reconvened annual meeting of 29 August 2017.

Treasurer Tchida gave her report, noting that the township has a current balance of \$336,651.49 in the treasury. Supervisor Schlaeger moved, Supervisor Olson seconded, to approve the report as presented. The motion carried unanimously.

Supervisor Schlaeger moved, Supervisor Olson seconded, to approve payment of checks #8479 - 8506 totaling \$11,761.81. The motion carried unanimously with Supervisor Olson and Supervisor Schlaeger voting "aye."

Public Forum was offered; no one spoke.

Planning Commission recommendations:

Supervisor Schlaeger reported that the planning commission had recommended board approval of the final drafts on town line road agreements, although Road Superintendent Saumer had recommended some additions. Supervisor Olson charged the Planning Commission to review the agreements and consider incorporating Mr. Saumer's comments.

The board noted receipt of the working draft of a fence ordinance and referred it back to the Planning Commission for additional work.

Clerk Swanson noted that Overland Surveys had done an insurance appraisal of the new storage building on behalf of the Minnesota Association of Townships Insurance Trust (MATIT) as part of the township's consolidated liability coverage under Policy #N1587CLC17. The current insured value of the building is \$50,000. Overland Surveys valued the structure at \$111,998. MATIT proposed two alternatives: A full replacement option at an annual premium of \$292 and an "agreed upon" option for \$50,000 at an annual premium of \$131. Clerk Swanson noted that Overland Surveys' description of the township's operations contained some errors. After discussion, centering on the fact that a total replacement cost in the future would likely not have the savings from Chair Pearson's oversight of construction, Supervisor Olson moved, Supervisor Schlaeger seconded, to approve Resolution 2017-1, entitled "A Resolution Approving Replacement Cost Coverage" as drafted by MATIT and to correct the statements about governing structure and fire service to the township (noting that the board consists of three supervisors, one clerk, and one treasurer and that fire service is provided by the Pine City, Braham, and Rush City fire departments. The motion carried unanimously. A copy of this resolution shall be part of these minutes.

Old Business:

The driveway culvert on Crestview Avenue has been installed and this issue is complete.

Cement water diverters and a culvert near Acorn Drive has been installed by the landowner. Because these items are not on the road right-of-way, no action is needed by the board.

Pallet extenders have been ordered through McGriff Welding but have not yet been received.

The property owner at 4843 Brunswick was sent a registered letter about excessive vehicles in violation of the township ordinance. No return receipt for the letter has been received and the vehicles have not been removed. Supervisor Olson moved, Supervisor Schlaeger seconded, to refer this issue to township legal counsel for further action. The motion carried unanimously.

Zoning Administrator Kemen and Supervisor Olson had met with the property owner at 2667 Greeley Road about excessive vehicles on the property. The property owner provided current license and registration for all the vehicles, a fact attested in writing by Administrator Kemen and Supervisor Olson. This issue is complete.

There has been no action on installing a camera on the snowplow truck.

#### New Business:

Supervisor Olson moved, Supervisor Schlaeger seconded, to authorize Treasurer Tchida to transfer \$100,000 from the General Fund to the Road and Bridge Fund in order to cover deficits in that fund resulting from the construction of the new storage building. The motion carried unanimously with Supervisor Olson and Supervisor Schlaeger voting "aye".

David Latourelle has returned his permission form for the turnaround at the end of Eagle Lane. By consensus, the board authorized the office to register this permission with Pine County.

A renter has requested permission to erect a "bouncy house" on township property during a rental event. The township's insurance carrier noted that if this object was erected by the object's owner, the township should require a waiver of insurance. However, if the renter were to erect the object, the township's insurance would cover any liability but then would attempt to recover costs from the renter. Discussion centered around where such objects would be installed and how they would (or would not) be anchored. Concern for degradation of the parking lot or sprinkler system and possible damage to underground utility lines was expressed. After

substantial discussion, Supervisor Schlaeger moved, Supervisor Olson seconded, to deny erection of "bouncy houses" during rental events. The motion carried unanimously.

By consensus, the board authorized the use of township's "Vote Here" sign by the Braham School District at its board election of 7 November 2017.

Clerk Swanson noted that the township had received a request from Pine County to certify the township's road mileage. After discussion, Supervisor Olson moved, Supervisor Schlaeger seconded, to certify mileage of 27.000 and authorize the clerk to return that amount to the county. The motion carried unanimously.

Grasston Excavating has completed the cleanout of the ditch along the west side of Raspberry Road South. However, there still exists the possibility that drainage is not working as it should. By consensus, the board authorized Grasston Excavating to work with Road Superintendent Saumer and board members to determine additional cleanout on the east side of Raspberry South.

The board directed the office to send a "thank you" note to Chengwatana Township for the use of their disc.

Supervisor Olson moved, Supervisor Schlaeger seconded, to authorize an expenditure of up to \$8,000 to Tom and Cathy Lundeen for tree cutting on Hazelnut, Bluebell, Royalton North and Bears Ear. The motion carried unanimously with Supervisor Olson and Supervisor Schlaeger voting "aye". The office will send permission letters to the landowners abutting Bears Ear.

#### FYI

The 2018 levy certification has been filed with the county auditor.

Deputy Clerk Roberta Folkestad attended the Minnesota Association of Township's district meeting in Cambridge on 31 August. She reported on the meeting, noting that she had picked up the township's 2017 law book.

Regarding the cable through a township culvert on Timber Drive, the telephone company has filed a claim, but the work has not been accomplished.

Road Superintendent Saumer will contact the landscape company to winterize the sprinkler

system and arrange for the needed rock around the new building (as approved at the last meeting).

Clerk Swanson noted that a propane safety sheet had been received from Federated Coop.

The next town board meeting will be 7:30 p.m., Tuesday, 31 October 2017.

At 8:04 p.m., Supervisor Schlaeger moved, Supervisor Olson seconded, to adjourn. The motion carried unanimously.

Respectfully submitted:

Duane P. Swanson, Clerk

Marshall Pearson, Chair

Wayne Olson, Supervisor

Jeff Schlaeger, Supervisor