

# May 2, 2017 Working Planning Minutes

Royalton Township Working Planning Commission Meeting Minutes

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2 May 2017

Approved

6:30 p.m., 2 May 2017, the Royalton Township working planning commission meeting convened with Chair Leslie Orvis and Members Jeff Schlaeger, Duane Swanson, and Gary Valvoda present. Marshall Pearson, Jim Truehart, and Ray Dreyer also attended. Member Swanson distributed copies of a letter the township had received from Jim Truehart, representing Northern Hollow Winery, that described the noise level at the winery caused by neighbors running modified recreational vehicles redesigned to maximize noise. Attached to the letter were copies of entries from the neighborhood Facebook page noting times and details of the noise. Mr. Truehart noted that events at the winery have been impacted as customers have complained about the noise levels while attending events there. He explained that discussions with the neighbor have been ongoing with little positive response to date. The commission reviewed the wording of the existing noise ordinance, discussed potential options for strengthening it, and stressed the need for continuing documentation of those affected by the noise. The commission also queried the potential role of the Department of Natural Resources as it relates to flood plain and water issues that may be concomitant with the noise complaints. Mr. Truehart was given copies of the township's citizen complaint form. Chair Orvis noted that any recommended action by the township will be strengthened by the documentation provided in these complaints. Commission members explained the process that the township must follow before taking formal action. Mr. Truehart's letter will be forwarded to Zoning Administrator John Kemen for investigation, as is standard practice. Members of the board may also be involved; the board may request an attorney's opinion about the wording of the existing ordinance and a recommendation for action. Chair Orvis thanked Mr. Truehart and Mr. Dreyer for their attendance and involvement.

At the direction of the board, the commission reviewed the existing resolutions book, which contains resolutions passed by the board since 2006. Each resolution was examined with the following recommendations for more formal response at a regular commission meeting:

- Resolutions that have been superseded or are no longer in effect should be removed from the resolutions book or filed in a separate section of it.
- Future resolutions should include a statement noting the end date of the resolution or a statement that it will continue in force until superseded.
- The resolution relating to contracts with supervisors needs to be revisited, especially in light of the Minnesota Association of Township's recommendations (see Form C6000 for more information).

- Members of the commission expressed their desire for information regarding the number of nonprofit rentals of the hall.
- Additional discussion about the fee schedule for building permits, etc., questioned the completeness and currency of the 2010 resolution fees.

Also at the request of the board, the commission reviewed the gravel quotes of Hopkins Sand and Gravel, concentrating especially on the work sheet for sieve analysis of granular materials. The consensus of the members was that the analysis of the Hopkins' report was a bit better than the other two quotes but probably not worth the extra cost of the quote.

Finally, the commission revisited the Kyle Bowman land split issue specifically as it relates to the easement that the town has for access to the remote property. The consensus was that this easement still remains in force, although it does not constitute a town road.

At 8: 40 p.m., the meeting concluded. Respectfully submitted:

Duane P. Swanson, Clerk/Member

Chair Leslie Orvis

Member Gary Valvoda

Member Jeff Schlaeger

Member Priscilla Schneider