

# 2013, December 10, Planning Commission Minutes

## ROYALTON TOWNSHIP PLANNING COMMISSION

Regular Meeting, 10 December 2013

Unapproved

The regular meeting of the Royalton Township Planning Commission was called to order by Chair Leslie Orvis at 7:09 p.m., Tuesday, 10 December 2013 in the new Royalton Town Hall. Members present: Roberta Folkestad, Leslie Orvis, and Duane Swanson. Member absent: Nancy Dahlin-Teich.

Member Swanson moved, Member Folkestad seconded, to approve the agenda as presented. Motion carried unanimously.

Member Folkestad moved, Member Swanson seconded, to approve the minutes of the regular meeting of 16 November with the removal of the period after "application" in section "a" of the permit paragraph. Motion carried unanimously.

Member Folkestad submitted drafts of applications for site permits, septic permits, and conditional/interim use permits. These had been drafted at the November working meeting and discussed and modified at the regular planning commission and board meetings in November. After further review, Member Folkestad moved, Member Swanson seconded, to pass these drafts to the board for final approval. Motion carried unanimously.

Chair Orvis set the next working meeting for Tuesday, 14 January 2014 at 7:00 p.m. Two items will be on the agenda:

1) Drafting of a notice/letter that could be sent to private parties that insist on snow plowing town roads. Member Folkestad volunteered to gather recommendations and forms from the Minnesota Association of Townships.

2) Discussion of a building rental policy for the new town hall. Members were encouraged to gather information from surrounding venues.

At 7:22 p.m., Member Folkestad moved, Member Swanson seconded, to adjourn. Motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Recorder Pro-Tempore

Leslie Orvis, Chair

Nancy Dahlin Teich, Member

Roberta Folkestad, Member