

Working planning commission meeting June 11, 2013, 7 p.m. Present: Roberta Folkestad, Nancy Dahlin Teich, Terry Lind, Duane Swanson, Les Orvis. Others in attendance: Wayne Olson, Marshall Lind

1. Wayne Olson reported on the progress for the trailer house removal on the former Pangerl property on Hummingbird road. John Kemen and Wayne Olson met with the owner after the last township meeting of the Supervisor. The owner asked Supervisor Olson, for more time to remove the trailer, no commitment made by Supervisor Olson to extend the time line. Deputies have been talked to from county to come and support the contractor removing the trailer home on behalf of the township. June 12, 2013 is the expected date for the removal. The township is in possession of the order with the raised seal to share with the Sheriff in the event the owner of the trailer is present and difficult during the removal. Eric Berglund is set up to enact the removal tomorrow, June 23, 2013. Wayne Olson did extend the removal ten more days by verbal agreement with the owner. Marshall Lind will meet the contractor for removal at the site tomorrow. If Deputies are called due to obstruction by the owner, the owner will go to jail. Given the trailer is half demolished, the removal costs have increased, as the process for the contractor to enact the removal is more complicated with a partially demolished building. Much discussion about the life and operationalizing of the lein ensued.
2. Discussion regarding demolition permits: Conversation of the group concurred that a demolition permit is a recommended useful tool of the township. Particularly in consideration of matters of property clean up and significant remake of the property. Group determined that the need for demolition permit is not in the code. Consensus was that the permit is not needed.
3. Reviewed Finlayson township Interim Permit for consideration of adoption in Royalton township. The Finlayson process places more emphasis on the work of the zoning administrator in the issuance of an interim use permit. Interest in not creating excess governmental process in enacting interim use permits.
4. Those present recognized that common elements when considering guidelines for interim use permitting include:
 1. Time limit on the permit
 2. Definition of what constitutes an interim use event/occurrence.
 3. Activity specific.
 4. Requires government action (Town's action), a process to operationalize interim use permitting must be developed.

Discussion ensued that Interim Use permits are a lengthy process and not particularly timely for the needs of the township residents that are coming for permitting for matters that are expected to be enacted in less than 45 days. With focus on Mining activities within the township, the ordinance says that mining requires either a conditional use or interim use permit.

Special events permitting discussion included a need for definitions of the following:

1. What constitutes a "special event"
2. What are the parameters of the special event, i.e., time, human capacity, fees?, etc.....
3. Frequency of functions within the special event.

More research and discussion of special event permitting is needed. The meeting concluded with more focus and work on interim use ordinance and processes is needed. There was consensus that an interim use permit and process for same would be a helpful tool for the town and its' citizens. Future planning meeting will focus on the development of interim use permitting.

Nkdahlinteich 06-11-13