

March 26, 2019 Reorganizational, Board and Planning Agenda

Royalton Township Reorganizational Board Meeting Agenda

6052 Royalton Road, Braham, MN 55006

Email: royalton@royaltontownship.com – Website: www.royaltontownship.com

26 March 2019, 6:00 p.m. - Unapproved

Chair calls meeting to order

Approve/add to agenda – **Motion to approve**

Elect Chair for 2019/20

Elect Vice-chair for 2019/20

Set regular township board meetings - day & time –last Tuesday of the month @ 7:30 pm

Set December meeting date (December 10 and 17 are possibilities)

Designate newspaper (*Pine City Pioneer*), posting location (Posting board & website), and bank
(Frandsen Bank & Trust of Pine City)

Set Annual Road Inspection for same date as board of appeal and equalization

Designate road supervisor for 2019

Consider and designate other supervisor responsibilities

Set pay and fee schedule: (2018 rates in parentheses)

Meeting pay for planning commission, zoning, and one road equipment operator @ board meeting

(\$50 per meeting)

Primary equipment operator pay (\$21.00 per hour) (Dan)

Secondary operator pay (\$17.00 per hour) (Gary)

Standard township hourly wage (\$15.00 per hour)

Supervisor emergency pay (\$35.00 per hour, with the date & reason appearing on the time sheet to

be paid)

Supervisor meeting pay (\$100.00 per meeting)

Treasurer's meeting pay (\$120.00 per meeting)

Treasurer's annual salary (\$1600.00 per year with a maximum of eight (8) extra hours per month at the standard township wage)

Clerk's annual salary (\$0.00)

Clerk's meeting pay (\$120.00 per meeting with a maximum of 16 hours per month at standard wage)

Deputy clerk's annual salary (\$2,900.00 per year with a maximum of 16 extra hours per month at standard township wage)

All day training (\$135.00 plus mileage for board members)

Secondary meeting pay (\$50.00 plus mileage)

Mileage to follow the federal rate (0.58 for 2019)

Zoning administrator's first site visit (\$55.00)

Zoning pay (\$17.00 per hour)

Town hall rent (\$50.00 for resident plus \$200.00 deposit; \$100.00 nonresident, plus \$200.00 deposit & no charge for residential non-profit organizations)

Policy of no brush cutting without authorization of a supervisor

Policy of no parts or purchases over \$200.00 without a supervisor's approval

Permit fee schedule: (2018 rates in parentheses)

Farm accessory and additions to farm accessory permit (\$50.00)

Site permit (\$50.00)

Culvert/driveway permit (\$50.00)

Public utilities permit for work in rights-of-way (\$50.00 – established in 2019)

Conditional and interim use permits (\$300.00)

Duplicate of any permit (\$30.00)

Septic permits (\$375.00)

Certification of existing septic/sewer system (\$250.00)

Repair mound/septic system permit (\$150.00)

Motion to adjourn

Royalton Township Board Agenda

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26 March 2019, 7:30 p.m. - *Unapproved*

Regular Board Meeting

 Chair calls meeting to order

 Pledge of allegiance

 Add to agenda &/or approve the agenda *Motion*

 26 February 2019 Board meeting minutes - *Motion & sign*

 12 March 2019 Board of Canvass minutes – *Motion & sign*

__ 12 March 2019 annual meeting minutes – *Acknowledge receipt* (2020 annual meeting approves)

__ Treasurer’s report - *Motion & initial*

__ Read & discuss checks xxx through xxxx in the amount of \$xxxxxxx - *Motion & sign*

PUBLIC FORUM

__ Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

PLANNING COMMISSION RECOMMENDATIONS

__ Policy book

__ Township levy and equipment budgets

OLD BUSINESS

__ Open/discuss gravel quotes

__ 1386 Sherwood Street legal update (Wayne)

__ 9435 Apple Road update (Wayne)

__ Eagle Lane turnaround tree/brush removal update (John DeGray)

__ Update on FEMA reimbursement (Wayne)

__ Town hall carpet cleaning

__ Braham Milaca Joint Inspector Board update (see response to our letter in packet)

__ Plow truck update (gas tank repair?)

NEW BUSINESS

__ Rush City fire contract (see info letter in packet, no action needed)

__ ECE board of director elections (Does the township vote? How have we handled this in the past?)

__ Family Pathways request for donation (Duane)

__ Beacon subscription

FYI

Telcom sent permit application to do work in township rights-of-way

Letter to Braham Milaca Joint Inspector Board mailed

Next Town Board Meeting: 7:30 pm, Tuesday, 30 April 2019

MAT spring short course, 5 April 2019 8:00 a.m., DECC (Duluth); posted that quorum of supervisors may be present

Board of Appeal and Equalization scheduled for 22 April 2019, 9:00 a.m., Royalton Town Hall

Annual road inspection follows Board of Appeal

Time meeting ends

Royalton Township Planning Commission Agenda

6052 Royalton Road; Braham MN 55006

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26 March 2019, 7:00 p.m. - *Unapproved*

CALL MEETING TO ORDER

__ Add to &/or approve the agenda:

__ 26 February 2019 planning commission minutes: *motion & sign*

OLD BUSINESS:

__Review of policies generally

__Levy & equipment funds update

NEW BUSINESS:

__Beacon subscription

__Date of next working planning commission meeting

FYI

__Next regular planning commission meeting: 7:00 pm, Tuesday, 30 April 2019

MOTION TO ADJOURN

Time_____

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