

Royalton Township Reorganizational Board Meeting Agenda
6052 Royalton Road, Braham, MN 55006

Email: royalton@royaltontownship.com – Website: www.royaltontownship.com

30 March 2021, 6:30 p.m.

Unapproved

Chair calls meeting to order

Add to and/or approve agenda – *Motion to approve*

Elect Chair for 2021/22

Elect Vice-chair for 2021/22

Set regular township board meetings - day & time –last Tuesday of the month @ 7:30 pm,
with Planning Commission @ 7:00 pm

Set December meeting date (December 14 and 21 are possibilities)

Designate newspaper (Pine City *Pioneer*), posting location (posting board & website), and bank
(Frandsen Bank & Trust of Pine City)

Set Annual Road Inspection for same date as board of appeal and equalization

Designate road supervisor for 2021

Consider and designate other supervisor responsibilities (buildings/grounds; legal contact)

Set wage and fee schedule: (2020 rates in parentheses)

Meeting pay for planning commission, zoning, and one road equipment operator @ board meeting
(\$55 per meeting)

Primary equipment operator wage (\$23.00 per hour) (Dan)

Secondary operator wage (\$18.00 per hour) (Alex)

Standard township hourly wage (\$15.75 per hour), includes election judges

Supervisor emergency pay (\$35.00 for the first hour and standard township wage for all hours
thereafter, with the date & reason appearing on the time sheet to be paid)

Supervisor meeting pay (\$105.00 per meeting)

Treasurer's meeting pay (\$130.00 per meeting)

Treasurer's annual salary (\$1730.00 per year with a maximum of eight (8) extra hours per month
at the standard township wage)

Clerk's annual salary (\$0.00)

Clerk's meeting pay (\$135.00 per meeting with a maximum of 16 hours per month at standard
wage)

Deputy clerk's annual salary (\$3,150.00 per year with a maximum of 16 extra hours per month
at standard township wage)

All day training (\$135.00 plus mileage for board members)

Secondary meeting pay (\$50.00 plus mileage)

Mileage to follow the federal rate (0.56 for 2021)

Zoning administrator's first site visit (\$70.00)

Zoning administrator's pay (\$18.00 per hour)

Town hall rent (\$50.00 for resident plus \$200.00 deposit; \$100.00 nonresident,
plus \$200.00 deposit & no charge for residential non-profit organizations)

Policy of no brush cutting without authorization of a supervisor

Policy of no parts or purchases over \$200.00 without a supervisor's approval

Charge for 8½" x 11" photocopies (excluding permits) (No charge for first 20 copies; 0.25 per page
thereafter)

Permit fee schedule: (2020 rates in parentheses)

Farm accessory and additions to farm accessory permit (\$50.00)

Site permit (\$50.00)

Culvert/driveway permit (\$50.00)

Individuals wishing to purchase culvert from township (township cost plus \$50.00 surcharge)

Public utilities permit for work in rights-of-way (\$50.00)

Conditional and interim use permits (\$300.00)

Duplicate of any permit (\$30.00)

Septic permits (\$375.00)

Certification of existing septic/sewer system (\$250.00)

Repair mound/septic system permit (\$150.00)

Motion to adjourn: