

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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28 September 2021
Approved

7:00 p.m., 28 September 2021, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, Gary Valvoda and Clerk Duane Swanson present. Supervisor Wayne Olson, Supervisor Marshall Pearson, Road Superintendent Dan Saumer, Zoning Administrator John Kemen, Septic Administrator Amy Thompson, and members of the public also attended.

Clerk Swanson moved, Member Schneider seconded, to approve the agenda as presented. The motion carried unanimously.

Member Valvoda moved, Member Schlaeger seconded, to approve the minutes of the 31 August 2021 commission meeting as presented. The motion carried unanimously.

Member Schneider moved, Member Valvoda seconded, to approve the minutes of the 14 September 2021 working commission meeting as presented. The motion carried unanimously.

Old Business:

Discussion of an amendment to the zoning ordinance increasing road frontage was postponed.

Members discussed the proposed additions to the septic fee schedule. Member Valvoda moved, Clerk Swanson seconded, to recommend approval to the board of the following schedule: 1) Commercial systems Types IV-V and any other systems over 2,500 gallons per day would require a one-time fee of \$500, plus inspector's fees, if additional inspections are required, effective for new permits issued after adoption by the board. 2) Annual operating fee for large commercial systems for which quarterly, or other periodic, operating reports are required, \$50.00, effective upon adoption by the board for current and new systems. 3) Fees may be adjusted at the annual reorganizational meeting of the board. The motion carried unanimously.

Clerk Swanson distributed a revised permit time line draft for the committee's review, noting that it remains a work in progress. Chair Orvis noted that it will be discussed at the next working meeting.

Chair Orvis called for discussion on the amendment to Septic Inspector Thompson's agreement, noting that the language remains the same as had been discussed at the working meeting. Clerk Swanson moved, Member Valvoda seconded, to recommend to the board adoption of the amendment to the agreement with Septic Administrator Amy Thompson, authorizing compensation for attendance at required meetings and establishing procedures therefore. The motion carried unanimously.

Member Valvoda and Road Superintendent Saumer reported on their searches for a replacement truck. The committee reviewed a printout of available vehicles from Nuss Truck and Equipment. Items discussed included whether or not to require a sander, would earnest money be required to hold a potential purchase until the board could act, and whether an automatic transmission would be required. Study and investigation will continue.

LO____ JS____ PS____ DS____ GV____

New Business:

Tony Swanson and Robert Swanson were present to answer questions about their proposed land split of PID 290057000. Zoning Administrator Kemen noted his approval of the proposed split. Clerk Swanson moved, Member Schlaeger seconded, to recommend to the board approval of the split with the contingency that the remainder parcel would be deemed unbuildable due to lack of soil borings. The motion carried unanimously.

Roger Teich was present to update the board on his proposed land split and to share a price quotation for the three septic system upgrades that are required on his and Brandon Teich's properties. Chair Orvis noted the commission and board needs system permit applications with design drawings approved by Septic Administrator Thompson before the land split (PID 290112000) would be considered. Mr. Teich was encouraged to have those documents in order for the next commission meeting.

Chair Orvis called a working planning commission meeting for 6:30 p.m., Tuesday, 19 October 2021.

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 26 October 2021.

At 7:29 p.m., Clerk Swanson moved, Member Schneider seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member