

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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22 February 2022
Approved

7:00 p.m., 22 February 2022, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, and Clerk Duane Swanson present in the meeting room and Member Gary Valvoda present via remote electronic means. Supervisor Wayne Olson, Supervisor Marshall Pearson, Road Superintendent Dan Saumer, Septic Administrator Amy Thompson, Deputy Clerk Andrea Anderson, and members of the public also attended.

Member Schneider moved, Member Schlaeger seconded, to approve the agenda as presented. The motion carried unanimously.

Member Schlaeger moved, Member Schneider seconded, to approve the minutes of the 25 January 2022 commission meeting as presented. The motion carried unanimously.

Member Valvoda moved, Member Schlaeger seconded, to approve the minutes of the 15 February 2022 working commission meeting as presented. The motion carried unanimously.

Old Business:

Chair Orvis referenced the sample work permit flow charts that Board Chair Olson presented at the working meeting and encouraged members to review them ahead of the next working meeting. Clerk Swanson reported that Deputy Clerk Anderson is working on a template in which to record the flow diagram.

There are no ordinance updates currently in the discussion phase.

New Business:

Zoning Administrator John Kemen's input is needed on the site permit application. Building Official Andy Schreder's input is needed on the discussion about the expiration of permits. Discussion of job descriptions will occur at the next working meeting. Signage for renters is on the agenda for the next working meeting. Keys to unlock the bathroom doors from the meeting hall will be investigated by the office.

Chair Orvis called the next working commission meeting for 6:30 p.m., Tuesday, 22 March 2022.

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 29 March 2022.

At 7:15 p.m., Clerk Swanson moved, Member Schneider seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member