

Royalton Township Planning Commission Meeting Minutes  
6052 Royalton Road, Braham, MN 55006  
Email: royalton@royaltontownship.com-- Website: [www.royaltontownship.com](http://www.royaltontownship.com)  
26 April 2022  
Approved

7:00 p.m., 26 April 2022, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, Gary Valvoda, and Clerk Duane Swanson present. Supervisor Wayne Olson, Supervisor Marshall Pearson, Road Superintendent Dan Saumer, Septic Administrator Amy Thompson, Deputy Clerk Andrea Anderson, and members of the public also attended.

Member Valvoda moved, Member Schneider seconded, to approve the agenda as presented. The motion carried unanimously.

Member Schneider moved, Member Schlaeger seconded, to approve the minutes of the 29 March 2022 commission meeting as presented. The motion carried unanimously.

Member Valvoda moved, Member Schlaeger seconded, to approve the minutes of the 19 April 2022 working commission meeting as presented. The motion carried unanimously.

Old Business:

The permit checklist/flow chart and the ordinance updates about nonpermanent structures will be discussed further at the working meeting.

Clerk Swanson moved, Member Schneider seconded, to recommend to the board approval of the revised site permit application. Zoning Administration Kemen expressed his support for the changes, including standardizing permit fees, changing road frontage to match that in the ordinance, and adding a third page with a diagram of the property layout. The motion carried unanimously.

Expiration of permits discussion and job descriptions are currently on hold.

Clerk Swanson introduced Resolution 2022-3 supporting East Central Energy's broadband grant request. Board Chair Olson noted that the current plan would have point of use time so that the cooperative could shed service depending on usage but expressed support for the concept. Chair Orvis moved, Clerk Swanson seconded, to recommend to the board adoption of the resolution, which includes the contribution of \$1,000 should the grant request be approved. The motion carried unanimously.

Clerk Swanson introduced Resolution 2022-4 recommending that all American Rescue Plan Act funds appropriated to the township be used under the lost revenue replacement category. This resolution would simplify reporting requirements and allow funds to be used for any general fund purpose except debt reduction and enhancement of a 'rainy day' fund. After discussion, Member Schneider moved, Member Schlaeger seconded, to recommend approval to the board of the resolution. The motion carried, with four "ayes" and one "nay," with Member Valvoda voting 'nay.'

New Business:

No further data had been received on the Gardner minor subdivision request.

The situation at 1605 Royal Heights Lane will be on the agenda for the next working meeting. The situation at 1702 Royal Heights Lane is on hold pending further information. Both issues may be reviewed by the board.

LO\_\_\_\_ JS\_\_\_\_ PS\_\_\_\_ DS\_\_\_\_ GV\_\_\_\_

The issue of two previously approved land splits that have not had conditions met, potentially leaving landlocked parcels, will be addressed by the board.

Chair Orvis called the next working commission meeting for 6:30 p.m., Tuesday, 3 May 2022.

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 31 May 2022.

At 7:35 p.m., Member Valvoda moved, Member Schlaeger seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member