

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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26 July 2022
Approved

7:00 p.m., 26 July 2022, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, Gary Valvoda, and Clerk Duane Swanson present. Supervisor Wayne Olson, Supervisor Marshall Pearson, Septic Administrator Amy Thompson, Zoning Administrator John Kemen, Road Superintendent Dan Saumer, Deputy Clerk Andrea Anderson, and members of the public also attended.

Member Valvoda moved, Member Schneider seconded, to approve the agenda as presented with the addition of the request of Dan Smith. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to approve the minutes of the 28 June 2022 commission meeting as presented. The motion carried unanimously.

Member Schneider moved, Member Valvoda seconded, to approve the minutes of the 12 July 2022 working commission meeting as presented. The motion carried unanimously.

Old Business:

Chair Orvis reported on the discussion of the working commission meeting regarding the permit workflow diagram, noting that the commission recognized the difficulty of connecting timelines to the diagram. The commission concluded that the timelines should be part of an internal document setting guidelines and not published on the website with the diagram. Member Valvoda moved, Clerk Swanson seconded, to recommend to the board that the diagram be posted to the website as drafted as soon as possible. The motion carried unanimously.

Chair Orvis noted that the working commission had received several handouts regarding nonpermanent structures and encouraged members to read those in preparation for the next working meeting.

New Business:

Zoning Administrator Kemen reported that he had been asked by the owners of PID 290374000 (110 Greeley Road) about the possibilities of turning the barn on their property into a wedding venue. Administrator Kemen requested that the owners define the parameters of such a project, space needs and size, parking locations and size, and what renovations the inside of the building would require. Were this project to go forward, it would require the application for and approval of an interim use permit by the landowner(s). Administrator Kemen will keep the commission updated on his discussions with the landowner.

Chair Orvis called the next working commission meeting for 6:30 p.m., 16 August 2022, to continue discussions on the nonpermanent structure issues and potentially the wedding venue application.

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 30 August 2022.

At 7:12 p.m., Clerk Swanson moved, Member Valvoda seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member