

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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31 January 2023
Approved

7:04 p.m., 31 January 2023, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, and Clerk Duane Swanson present in the meeting room and Member Gary Valvoda present via zoom, with visual and audible connection. Supervisor Wayne Olson, Supervisor Marshall Pearson, Septic Administrator Amy Thompson, Road Superintendent Dan Saumer, Zoning Administrator John Kemen, and members of the public also attended.

Member Schneider moved, Member Schlaeger seconded, to approve the agenda as presented. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to approve the minutes of the 13 December 2022 regular commission meeting as presented. The motion carried unanimously.

Member Schneider moved, Member Valvoda seconded, to approve the minutes of the working planning commission meeting of 10 January 2023 with the additional information that the statutory citation for the description of agricultural buildings is M.S. 326B.103, subd. 3. The motion carried unanimously.

Old Business:

Clerk Swanson noted that members' packets contained a synopsis of Rock Creek's ordinance relating to "nonpermanent" structures that Zoning Administrator Kemen and he had drafted. The packets also contained a draft of an accessory building permit application drafted by them. These documents are for discussion purposes only and do not include materials from earlier discussions. Chair Orvis noted that work would continue on this issue at the next working meeting.

Clerk Swanson updated the commission on the new certificate of survey submitted by Cole Newman in conjunction with his application for minor subdivision of 4201 State Highway 70. As required, the new certificate contains the property identification number. Septic Administrator Thompson noted that she had visited the property, that septic borings 1, 2, and 3 were too close to the property line and that septic borings 4, 5, and 6 were permissible with distances between 35 and 38 feet from the property line. The latter sites also were of sufficient distance from road right-of-way to be usable. She noted that she had done two soil borings, which were acceptable, but that paperwork had not been completed. After discussion, Chair Orvis moved, Member Schlaeger seconded, to recommend to the board to deny the application until the documentation on the soil borings had been received and recorded with the certificate. The motion carried unanimously.

New Business:

There were no items of new business.

Chair Orvis called the next working commission meeting for 6:30 p.m., 7 February 2023. Items on the agenda include non-permanent structures and updates to the site permit application.

LO____ JS____ PS____ DS____ GV____

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 28 February 2023.

At 7:22 p.m., Member Valvoda moved, Clerk Swanson seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member