

Royalton Township Reorganizational Board Meeting Agenda
6052 Royalton Road, Braham, MN 55006
Email: royalton@royaltontownship.com – Website: www.royaltontownship.com
28 March 2023, 6:00 p.m. – Unapproved

Chair calls meeting to order

Approve/add to agenda – ***Motion to approve***

Elect Chair for 2023/24 – the current chair normally conducts the remainder of this meeting

Elect Vice-chair for 2023/24

Set regular township board meetings - day & time –last Tuesday of the month @ 7:30 pm, with Planning Commission @ 7:00 pm, except December; [Discuss October meeting date conflict with Halloween]

Set December meeting date (December 5, 12, 19, and 26 are possibilities)

Designate newspaper (Pine City *Pioneer*), posting location (Posting board & website), and bank (Frandsen Bank & Trust of Pine City)

Set Annual Road Inspection for same date as board of appeal and equalization (April 24)

Designate road supervisor for 2023 (Jeff in 2022)

Consider and designate other supervisor responsibilities (Marshall in 2022 as buildings & grounds/legal contact)

Set wage and fee schedule: (2022 rates in parentheses)

Meeting pay for planning commission, zoning, one road equipment operator, and deputy clerk @ board meeting (\$65 per meeting)

Primary equipment operator wage (\$27.00 per hour) (Dan)

Secondary operator wage (\$20.00 per hour) (Alex)

Standard township hourly wage (\$19.00 per hour), includes election judges

Supervisor emergency pay (\$40.00 for the first hour and standard township wage for all hours thereafter, with the date and reason appearing on the time sheet to be paid)

Supervisor meeting pay (\$115.00 per meeting)

Treasurer's meeting pay (\$150.00 per meeting)

Treasurer's annual salary (\$1,850.00 per year with a maximum of eight (8) extra hours per month at the standard township wage)

Clerk's annual salary (\$0.00)

Clerk's meeting pay (\$150.00 per meeting with a maximum of 16 hours per month at standard wage)

Deputy clerk's annual salary (\$4,800.00 per year with a maximum of 16 extra hours per month at standard township wage)

All day training (\$145.00 plus mileage for board members)

Secondary meeting pay (\$50.00 plus mileage)

Mileage to follow the federal rate (0.655 for 2022)

Zoning administrator's first site visit (\$80.00) and monthly stipend of \$70 to cover phone calls, etc.

Zoning pay (\$23.00 per hour)

Town hall rent (\$50.00 for resident plus \$200.00 deposit; \$100.00 nonresident, plus \$200.00 deposit & no charge for residential non-profit organizations and veterans, the latter requiring a damage deposit)

Policy of no brush cutting without authorization of a supervisor

Policy of no parts or purchases over \$200.00 without a supervisor's approval

Charge for 8" x 11" photocopies (excluding permits) (\$0.25)

Permit fee schedule: (2022 rates in parentheses)

Farm accessory and additions to farm accessory permit (\$75.00)

Site permit (\$75.00)

Culvert/driveway permit (\$75.00)

All other accessory permits (\$75.00)

Public utilities permit for work in rights-of-way (\$50.00)

Conditional and interim use permits (\$300.00)

Duplicate of any permit (\$30.00)

Septic permits (\$375.00)

Certification of existing septic/sewer system (\$250.00)

Repair mound/septic system permit (\$150.00)

Motion to adjourn