

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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28 March 2023
Approved

7:20 p.m., 28 March 2023, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, Gary Valvoda, and Clerk Duane Swanson present. Supervisor John Graham, Supervisor Marshall Pearson, Septic Administrator Amy Thompson, Road Superintendent Dan Saumer, Zoning Administrator John Kemen, Deputy Clerk Andrea Anderson, and members of the public also attended.

Member Schneider moved, Member Schlaeger seconded, to approve the agenda as presented. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to approve the minutes of the 28 February 2023 regular commission meeting as presented. The motion carried unanimously.

Member Schneider moved, Member Valvoda seconded, to approve the minutes of the working planning commission meeting of 7 March 2023 as presented. The motion carried unanimously.

Old Business:

Chair Orvis reported on the deliberations regarding non-permanent structures. More discussion will be held at the next working meeting. Chair Orvis noted that he will have the diagram of the permit process available at the next working meeting.

New Business:

Deanne Klein was present to discuss her application for a minor subdivision of PID 290298000. She proposed to split a roughly 60-acre parcel into two pieces of approximately 13 and 47 acres. She presented a certificate of survey by Hancock Surveying, dated 27 March 2023. Zoning Administrator Kemen had reviewed the certificate, noting that the concept met the township's requirements, but that the survey was inaccurate in several respects: the total acreage stated amounts to substantially more than 60 acres, the linkage between the proposed parcels is wrong, and the survey lacks distances between the proposed lot lines and the existing septic system. He recommended that the application be approved in principle, contingent on receipt of a corrected certificate of survey. Septic Administrator Thompson expressed her endorsement after the footage between the septic system and the lot lines is recorded and exceeds the required 30 feet. After discussion, Clerk Swanson moved, Member Valvoda seconded, to recommend conditional approval to the board, contingent on the receipt of a survey correcting the deficiencies and noting that the 47-acre parcel to be created is declared not buildable at the present time. The motion carried unanimously.

Chair Orvis called the next working commission meeting for 6:30 p.m., 18 April 2023. Included on the agenda will be the nonpermanent structures discussion and the issue of vacation rental buildings.

Chair Orvis then noted that Pine County is having a public workshop on zoning and community development on 20 April, featuring presentations by Caleb Anderson (Pine County Land Manager) and Lezlie Sauter (Pine County Economic Development Coordinator). He encouraged all planning commission members to take part.

LO____ JS____ PS____ DS____ GV____

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 25 April 2023.

At 7:32 p.m., Clerk Swanson moved, Member Valvoda seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member