

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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30 May 2023
Approved

7:01 p.m., 30 May 2023, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, Gary Valvoda, and Clerk Duane Swanson present. Supervisor John Graham, Supervisor Marshall Pearson, Septic Administrator Amy Thompson, Road Superintendent Dan Saumer, Zoning Administrator John Kemen, Deputy Clerk Andrea Anderson, and members of the public also attended.

Clerk Swanson moved, Member Valvoda seconded, to approve the agenda as presented. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to approve the minutes of the 25 April 2023 regular commission meeting as presented. The motion carried unanimously.

Member Schneider moved, Member Valvoda seconded, to approve the minutes of the working planning commission meeting of 16 May 2023 as presented. The motion carried unanimously.

Old Business:

Chair Orvis reported on the deliberations regarding non-permanent structures. More discussion will be held at the next working meeting, but it is coming together nicely. The permit diagram needs additional work. It appears that any structure not subject to the state building code will need a site permit issued by Royalton. The zoning administrator and another individual (yet unnamed) will be expected to review the materials list and approve the permit. Member Valvoda noted that this should not be more restrictive than the state recommends for agricultural structures.

Chair Orvis noted that study has begun on an ordinance relating to short-term rentals and similar businesses and will continue at an upcoming working meeting.

New Business:

Clerk Swanson distributed the Pine County policy regarding smoking and tobacco use. Chair Orvis asked members to review it before the next working meeting. The meeting may also consider potential impacts of the new marijuana use, growth, and sale law.

Clerk Swanson distributed a draft of a potential ordinance regulating campgrounds incorporating Zoning Administrator Kemen's suggested terms. Chair Orvis noted that it will be discussed at the next working meeting.

Chair Orvis reported that the citizen complaint form is available for use. Deputy Clerk Anderson mounted it on the town's website.

Chair Orvis called the next working commission meeting for 6:30 p.m., 20 June 2023. Included on the agenda will be the nonpermanent structures discussion, a no-smoking policy, and a potential campground ordinance.

LO____ JS____ PS____ DS____ GV____

FYI:

The next regular planning commission meeting is 7:00 p.m., Tuesday, 27 June 2023.

At 7:22 p.m., Clerk Swanson moved, Member Schlaeger seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member