Royalton Township Planning Commission Meeting Minutes

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19 December 2023

Unapproved

7:01 p.m., 19 December 2023, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, and Clerk Duane Swanson present in the meeting room and Gary Valvoda present via remote electronic means. Zoning Administrator John Kemen, Septic Administrator Amy Thompson, Road Superintendent Dan Saumer, Deputy Clerk Andrea Anderson, Supervisors Marshall Pearson and John Graham, Secondary Road Operator Steve Belland, and members of the public also attended.

Clerk Swanson moved, Member Schneider seconded, to approve the agenda as presented. The motion carried unanimously.

Member Schneider moved, Member Schlaeger seconded, to approve the minutes of the regular commission meeting of 21 November 2023 as presented. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to approve the minutes of the working commission meeting of 5 December as presented.

Old Business:

Chair Orvis noted that Board Chair Marshall Pearson would be addressing the Road T-13 issue at the board meeting and that this item could be removed from the Planning Commission agenda.

Chair Orvis reported that the working meeting has discussed at length the interim use permit application of Daniel Smith to conduct a detailing shop at 110 Greeley Road. He opined on the need to cover or remove the unpermitted sign until the application is approved. Mr. Smith was present and indicated his willingness to “pop-out” the sign until the requisite permissions have been approved. Clerk Swanson distributed pages from the town’s zoning ordinance relating to the interim use permit and what needed to be reviewed by the commission. Mr. Smith was also given a copy. Zoning Administrator Kemen suggested 6:30 p.m., Tuesday, 30 January 2024 as the date for a public hearing on the IUP request. The commission, by consensus, approved this date.

Chair Orvis noted that the issue of the turnaround on Royal Heights Lane will be handled by the board and that this issue could be removed from the agenda.

There were no updates on proposed ordinance changes.

Chair Orvis noted that he has tried to encourage the sign painter to get the “No Smoking” signs completed; he asked Supervisor Graham to intervene.

New Business:

Chair Orvis called for discussion on the proposed land split of Jake and Jamie Fedder for PID 290153003. A five-acre parcel would be removed from this PID and attached to PID 290153002. No construction will occur on the five-acre parcel, so no septic issues are present. Member Valvoda moved, Clerk Swanson seconded, to recommend approval to the board according to the certificate of survey by Acre Land Surveying, dated approximately 5 December 2023, conditional upon the five-acre parcel being combined to PID 290153002. The motion carried unanimously.

LO\_\_\_\_ JS\_\_\_\_ PS\_\_\_\_ DS\_\_\_\_ GV\_\_\_\_

Chair Orvis set the next working meeting of the commission for 6:30 p.m., Tuesday, 16 January 2024.

FYI:

The next regular planning commission meeting will be at 7:00 p.m., Tuesday, 30 January 2024.

At 7:24 p.m., Member Schneider moved, Clerk Swanson seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member