

Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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24 September 2024
Approved

7:00 p.m., 24 September 2024, Acting Chair Gary Valvoda called the Royalton Township regular planning commission meeting to order with Member John Graham and Acting Chair Gary Valvoda present. Chair Jessica Johnson was absent. Zoning Administrator John Kemen and Septic Administrator Amy Thompson, along with members of the board and public, also attended.

It was decided that a quorum was met because the commission has only three current members, with two vacancies.

Member Valvoda moved, Member Graham seconded, to approve the agenda as presented. The motion carried unanimously.

Member Graham moved, Member Valvoda seconded, to approve the minutes of the 27 August 2024 regular commission meeting as distributed. The motion carried unanimously.

Member Valvoda noted a typographical error of “3-27” as it should read “327,” also a missing “T” from the word “The,” and correcting the spelling of Board Member Schlaeger’s name. With those noted corrections made, Member Valvoda moved, Member Graham seconded, to approve the minutes of the working commission meeting of 18 September 2024 as presented. The motion carried unanimously.

Old Business:

Members discussed needing more time with the administrative citations ordinance and seeking legal opinion from counsel.

Members discussed the work done with the short-term rentals ordinance. Members felt close to having this done at the next working meeting.

Members discussed that the work on eliminating the Minnesota State Building Code is complete with positive comments from Zoning Administrator Kemen that a working flow chart is ready, yet changeable as needed. Member Valvoda moved, Member Graham seconded, to pass to the board for approval. The motion carried unanimously.

Members discussed the land split on PID 290136003 (12014 Brunswick Road) involving two dwellings on one parcel. After discussion with Joseph Pates and Zoning Administrator Kemen, Mr. Pates offered a survey drawing of a second land split to divide the two dwellings into separate parcels. The commission concurred that the proposed split met all frontages, acreages, and setbacks. Septic Administrator Thompson supported the request noting that the septic system on the original parcel needed to be upgraded and that the septic system on this current parcel would be finalized after the other system was approved. Mr. Pates agreed with this timeline. Member Valvoda moved, Member Graham seconded, to pass it to the board for approval. The motion carried unanimously.

____JG ____JJ ____GV

The proposed campground ordinance is still being worked on.

New Business:

Members discussed the resignation request of Member Priscilla Schneider and needing another vacancy filled on the commission.

Because of the recommended approval of the land split, it was noted that the variance request for PID 290136003 by Mr. Pates would be withdrawn.

The next working planning commission meeting was set for Tuesday, 15 October 2024 at 6:30 p.m.

FYI:

The next regular planning commission meeting will be at 7:00 p.m., Tuesday, 29 October 2024.

At 7:20 p.m., Member Graham moved, Member Valvoda seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Gary Valvoda, Acting Chair

John Graham, Member

Jessica Johnson, Chair