

## Royalton Township Board Meeting Agenda

Email: [royalton@royaltontownship.com](mailto:royalton@royaltontownship.com) -- Website: [www.royaltontownship.com](http://www.royaltontownship.com)

17 December 2024, 7:30 p.m. -*Unapproved*

### REGULAR BOARD MEETING

- Chair calls meeting to order
- Stand for pledge of allegiance
- Add to &/or approve the agenda – *Motion to approve*
- 26 November 2024 – Regular board meeting minutes – *Motion to approve & sign*
- November treasurer’s report – *Motion to approve & initial*
  
- Read & discuss checks xxxxx through xxxxx in the amount of \$xx,xxx.xx  
**PLEASE NOTE: Our CTAS systems have been updated; in order to prepare for the end of the year reporting, and henceforward, we need all time sheets, claims, agendas, and handouts, etc., to be submitted by 5:00 p.m., the Thursday before the meeting. Please cash checks promptly.**

### PLANNING COMMISSION RECOMMENDATIONS

- Ordinance updates
  - Campground ordinance – with legal counsel
  - Short-term rental ordinance

### OLD BUSINESS

- Septic report
  - PID 295231000 (1995 Royal Heights Lane) – alleged dumping of raw sewage on property (in Shorelands) (Amy), Cease and desist order issued by county, 8 October; Auditor has on her calendar to contact vbank’s attorney 25 November to tell them to start eviction proceedings immediately
- Zoning issues
  - 5214 Royal Woods Road (PID 295137000) – Arraignment on 11 September; owner appeared in court, entered a not guilty plea; pretrial set for 11 December at 10:00 a.m.
  - 1995 Royal Heights Lane – (PID 295231000) – letters sent; no response from owner’s counsel; see above
  - 8011 Cabin Drive (PID 290043000) – letter sent, 10/4; review of counsel’s recommendations
- Road report update
  - Mailbox damage on Buffalo Road - Email to David Antonson about mailbox damage, placed on agenda for 2025 road inspection, 11/29 – no action required
- Campus building issues
  - Update on technology from Travis Kemen
  - Carpet cleaning (John) – one quote in packet; decide to accept or ask for more quotes
  
- Training for Board of Appeal and Equalization is open (Pete needs to be trained)

### NEW BUSINESS

- Township election, 11 March: Resolution 2013-2 sets hours from 12:00 p.m. (noon) to 8:00 p.m. If board wishes to change, it must be done at this meeting
- Lowering/raising flag while Gary Valvoda is away: Bohden Valovda has been trained and has Gary’s key
- Consider MAT’s recommendations to identify a point of contact with the Office of Cannabis Management for the township and to register for an Accela account for zoning compliance certification.

### PUBLIC FORUM

- Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

### CORRESPONDENCE

- Official newspaper designation, Pine City Pioneer, price quotes for 2025 @ \$8.10 per column inch (up from \$7.95), no action needed
- DW Township, City & County meeting, 9 January 2025, 11:00 a.m., Cambridge – invitation in packet
- Business card and calendar received from Crysteel Truck Equipment - fyi

### FYI

- November report of building or zoning permits for new housing units submitted to US census bureau, 11/29
- Resolution 2024-10 delegating retail cannabis regulation to Pine County submitted to county auditor, 11/29
- Report of outstanding indebtedness filed with county auditor, 12/5

**Filings for township office are open, 31 December 2024-14 January 2025 at 5:00 p.m. Contact town clerk**

- Next Regular Town Board Meeting, 7:30 p.m., Tuesday, 28 January 2025.

### ADJOURNMENT