

**Royalton Township Board Meeting - Planning Commission Minutes**  
**December 17, 2024 – 7:00 p.m.**  
**6052 Royalton Road, Braham, MN 55006**

Chair Jessica Johnson called the meeting to order at 7:03 p.m.

Members present were Jessica Johnson, Gary Valvoda, John Graham and Doug Stanger. Also present were members of the public. Member Nordby was absent.

**Motion** by Member Valvoda to approve the agenda as presented. Second by Member Johnson. Motion carried 5-0.

**Motion** by Member Graham to approve the Minutes of the November 26, 2024 regular commission meeting. Second by Member Johnson. Motion carried 5-0.

**Motion** by Member Valvoda to approve the Minutes of the December 10, 2024 working commission meeting. Second by Member Graham. Motion carried 5-0.

**OLD BUSINESS**

Ordinance Violations:

The planning commission is working on writing a procedure on how violations to ordinances are handled step by step.

Short Term Rentals:

The planning commission is recommending to the board to send draft on updating the definition of a short term rentals in the townships code of ordinances. Motion to send to the board by member Stanger and second by member Valvoda.

Campgrounds:

The planning commission is recommending to the board to send draft on updating the definition of Campgrounds in the township code of ordinances and the Permit Application Disclosure. Motion to send to the board by member Graham and second by member Valvoda.

Security:

No updates on policy around Security, Recordings and Cameras.

**NEW BUSINESS**

Royalton Township Cannabis Ordinance - presented by a committee of residence:

The Planning Commission was given the directive from the board to start analyzing this proposal and work on writing an ordinance for the township.

Next Working Meeting

Scheduled for January 14 at 6:30pm and a second working meeting is Scheduled for January 21 at 6:30pm

**Upcoming Meetings:**

The next regular planning commission meeting will be Tuesday January 28, 2025 at 7:00 p.m.

With no further business, at 7:25p.m. Member Johnson motioned to adjourn the meeting. Second by Member Graham. Motion carried 5-0.

Respectfully Submitted,

Gary Valvoda, Member

Jessica Johnson, Chair/Member

John Graham, Supervisor/Member

Gordy Nordby, Member

Doug Stanger, Member