

Royalton Township Board Meeting Agenda

Email: royalton@royaltontownship.com -- Website: www.royaltontownship.com

28 January 2025, 7:30 p.m. -*Unapproved*

REGULAR BOARD MEETING

- Chair calls meeting to order
- Stand for pledge of allegiance
- Add to &/or approve the agenda – *Motion to approve*
- 17 December 2024 – Regular board meeting minutes – *Motion to approve & sign*
- December treasurer’s report – *Motion to approve & initial*

- Read & discuss checks 11422 through 11450 in the amount of \$8,820.61 with void checks 11442, 11443, & 11444
PLEASE NOTE: Our CTAS systems have been updated; in order to prepare for the end of the year reporting, and henceforward, we need all time sheets, claims, agendas, and handouts, etc., to be submitted by 5:00 p.m., the Thursday before the meeting. Please cash checks promptly.

PLANNING COMMISSION RECOMMENDATIONS

- Land split request of Joe Pates, PID 290136003 (12014 Brunswick Road)
- Ordinance updates
 - Campground ordinance – with legal counsel
 - Short-term rental ordinance – with legal counsel
 - Cannabis ordinance – with legal counsel
 - State building code – with legal counsel

OLD BUSINESS

- Septic report
 - 2024 final report – in packet, no action needed
 - Point of sale compliance report – update in packet, no action needed
 - PID 295231000 (1995 Royal Heights Lane) – alleged dumping of raw sewage on property (in Shorelands) (Amy), Cease and desist order issued by county, 8 October; Auditor saws bank has begun eviction proceedings

- Zoning issues
 - 5214 Royal Woods Road (PID 295137000) – Arraignment on 11 September; owner appeared in court, entered a not guilty plea; pretrial occurred; results unknown – no updates
 - 1995 Royal Heights Lane – (PID 295231000) – letters sent; no response from owner’s counsel; see above – no updates
 - 8011 Cabin Drive (PID 290043000) – letter sent, 10/4; review of counsel’s recommendations – no updates

- Road report update
 - Updated (final 2024) road report in packet – no action needed
 - Gravel quotes – are normally called for at the February meeting – any changes?

- Campus building issues
 - Update on technology from Travis Kemen – no activity
 - Website domain change – waiting on Travis
 - Carpet cleaning (John) – update

- Election update – Copy of postings in packet – no action required

NEW BUSINESS

- Consider resolution 2025-1 appointing election judges and absentee ballot board for 11 March 2025 township election – *Motion to approve and sign*
- Review Minnesota Department of Administration’s cooperative purchasing venture program – FYI, description in packet. No action needed tonight. Would it benefit us?

PUBLIC FORUM

- Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

CORRESPONDENCE

- Effective 1 January 2025, mileage re-imbusement rate has increased to \$0.70 per mile (up from \$0.67)
- Genesis (our Internet provider) has been sold to Gigfire, as of 1 January 2025. No changes at this time.

__Letter from Central Right of Way Services (Brook Park) seeking business. See clerk for copy.

__Letter from Minnesota Paving & Materials explaining services. See clerk for copy.

FYI

__Registered an account with the Office of Cannabis Management citizen portal, 12/26 (account name: Royalton Township)

__Registered for an Accela account with Office of Cannabis Management, 12/26

__Report of building permits issued filed with US census bureau, 1/2

__2024 building permits delivered to Pine County assessor, 1/6

__Completed boundary and annexation survey from US census bureau, 1/10: Map in packet.

__Completed 2024 SSTS annual report to MPCA (thanks, Amy), 1/14

__Completed MATIT workers compensation audit report (thanks, Jenessa), 1/24

__All three supervisors are certified as members of the Local Board of Appeal and Equalization (congratulations)

__Next Regular Town Board Meeting, 7:30 p.m., Tuesday, 25 February 2025. **At the conclusion of the regular business the town board will meet as the board of audit**

ADJOURNMENT