

Royalton Township Board Meeting Agenda

Email: royalton@royaltontownship.com -- Website: www.royaltontownship.com

25 March 2025, 7:30 p.m. - *Unapproved*

REGULAR BOARD MEETING

- ___ Chair calls meeting to order
- ___ Add to &/or approve the agenda – *Motion to approve*
- ___ 25 February 2025 – regular board meeting minutes – *Motion to approve & sign*
- ___ 11 March 2025 – annual meeting minutes – *Motion to receive; will be approved at 2026 annual meeting*
- ___ 11 March 2025 – board of canvass minutes – *Motion to approve & sign*
- ___ February treasurer's report – *Motion to approve & initial*
- ___ Read & discuss checks 11477 through 11501 in the amount of \$4,735.17

PLANNING COMMISSION RECOMMENDATIONS

- ___ Ordinance updates
 - Campground ordinance
 - Short-term rental ordinance
 - Cannabis ordinance
 - State building code

OLD BUSINESS

- ___ Septic report
 - PID 295231000 (1995 Royal Heights Lane) – alleged dumping of raw sewage on property (in Shorelands) (Amy), Cease and desist order issued by county, 8 October; Auditor says bank has begun eviction proceedings; property is for sale
- ___ Zoning issues
 - 5214 Royal Woods Road (PID 295137000) – Arraignment on 11 September 2024; owner appeared in court, entered a not guilty plea; hearing scheduled for 19 February; judge postponed until 11 May
 - 1995 Royal Heights Lane – (PID 295231000) – letters sent; no response from owner's counsel; see above – no updates
 - 8011 Cabin Drive (PID 290043000) – letter sent, 10/4; review of counsel's recommendations – no updates
- ___ Road report update
 - 2025 gravel quotes - *Open, discuss, and consider awarding quote*
 - Culvert sign inventory, 20 January 2025 (copy in packet) Dan completed. *FYI, No action necessary.*
 - Road sign inventory, January 2025 (copy in packet) Dan completed. *FYI – No action necessary; hold for road inspection*
- ___ Campus building issues
 - Garbage hauler update
 - Update on technology from Travis Kemen
 - Website domain change – waiting on Travis
 - Carpet cleaning (John/Dan) – update
- ___ Election update (Duane)
- ___ MAT Spring Short Course: 4 April in Duluth

NEW BUSINESS

- ___ Pine County hazardous mitigation plan update. Meeting notes from 27 February meeting - 18 pages, request a copy if you wish
- ___ MN LTAP Roadway Maintenance Training and Demo Day, Cloquet, 29 May 2025 – *Motion to approve attendance by Pete Belland, Dan Saumer, and Steve Belland.* Tuition is \$75.00 per person; all are registered.
- ___ Approve Resolution 2025-2 accepting two infant booster seats
- ___ Rasmussen Services proposal for lawn mowing (copy in packet) – *Discuss & decision requested*

PUBLIC FORUM

- ___ Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

CORRESPONDENCE

- ___ ECE right-of-way clearance notice received; work to be done by New Age Tree Service
- ___ Carr's Tree Service (Ottertail, MN): offer for roadside brushing, tree removal, etc.
- ___ New equipment rental quote received from Rydberg & Sons, Inc.; filed in contractors' price list binder

FYI

- ___ Publicity for town hall mural in Pine City *Pioneer* – copy in packets

- ___ Assessor's agreement with Pine County, signed, and returned to Assessor's Office via USPS 2/27
- ___ Report of February building permits sent to US census bureau, 2/28
- ___ Approval of minor subdivision request of Joseph Pates for PID 290136003 sent to Pine County
- ___
- ___ Local Board of Appeal and Equalization, 9:00 a.m., Monday, 28 April 2025
- ___ Supervisors road inspection, following LBAE, 28 April 2025
- ___
- ___ Next Regular Town Board Meeting, 7:30 p.m., Tuesday, 29 April 2025

ADJOURNMENT